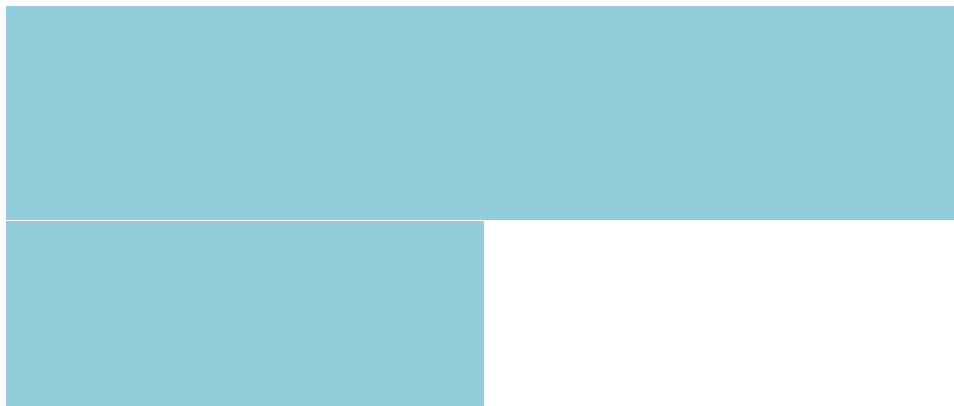# Data Subject Request Form

Please complete Data Subject Access Request (DSAR) and email to dpo@law.ac.uk or post it to Data Protection Officer, University of Law, Bunhill Row, Moorgate London, EC1Y 8HQ alternatively you can hand it in person, in an envelope marked Ô[} -ã^} ã] for the attention of the %Öæ æ Protection U~-ã&^¦ $

Please read The University of Law Data Rights Policy on the University of Law webpage to see what can be accessed.
If you are the data subject (the

Data Subject Request Form

Your Right of Access

You have a right to access to your data and to certain information about the processing of that personal data. This information must usually be provided to you free of charge within a month of receiving your request.

Exceptions to this are:

‹ Examination scripts which are specifically exempt from the data •ˇ àⅣ&œ access rights under the General Data Protection Regulation. In general, students are entitled to know their examination marks but are not entitled to see their examination scripts. However, students are entitled to see associated ^¢æ ǯ ^¦ comments and minutes of any examination appeals panels, which are not exempt from

The University

Declaration:

I am the data subject named in section 1. I request that The University of Law provides me with the personal data stated above.

Signature: Date:

I am the person named in section 2. I am making a Data Subject Access Request of behalf of the person named in section 1 (the data subject). I request that The University of Law provides me with the personal data stated in section 1.

Signature: Date:

Office Use Only

Date of Receipt of Request:

Date of ID verification: ID shown:

Date of ⼟Ú¦[[~of Œ ⼰@Ý   È   Ã   Ã